

School Food Service Training

TOPIC:	Administrative Review Process and Forms
DATE:	Wednesday, August 29, 2018
TARGET AUDIENCE:	Sponsors Being Reviewed in SY 18-19 (New and Experienced SFS Directors, Central Office Staff)
LOCATION:	LSU Pennington Biomedical Research Center Pennington Conference Center – Room 326 6400 Perkins Road Baton Rouge, LA 70808

8:00 – 8:30 a.m.	Registration
8:30 – 9:00 a.m.	General Information and Timeline <ul style="list-style-type: none"> • Schedule and Announcements • Site Selection
9:00 – 10:30 a.m.	Off-Site Assessment Tool
10:30 – 10:45 a.m.	BREAK
10:45 a.m. – 12:00 p.m.	Meal Compliance Risk Assessment and Dietary Specifications Assessment Tools
12:00 – 12:30 p.m.	LUNCH
12:30 – 1:00 p.m.	Off-Site: Menu Compliance
1:00 – 2:00 p.m.	Off-Site: Procurement Review
2:00 – 2:15 p.m.	BREAK
2:15 – 2:45 p.m.	On-Site Review: Central Office
2:45 – 3:15 p.m.	Resource Management Comprehensive Review
3:15 – 3:45 p.m.	On Site Review: Review Sites
3:45 – 4:15 p.m.	Common Findings
4:15 – 4:30 p.m.	Questions and Answers with State Agency

SY 18-19 OFF-SITE PACKAGE DUE DATE

September 10, 2018